



ASSAM TEA EMPLOYEES PROVIDENT FUND ORGANIZATION

(Formerly known as The Assam Tea Plantations Provident Fund & Pension Fund Scheme & DLI Scheme)

“Nidhi Bhawan” Basistha, Lalmati, N.H.-37, Guwahati-781029

From: Sri A. Das,
Secretary-Cum-P.F.Commissioner.

Circular No.PF/Esstt.-I/2025-26/10

Dated Guwahati, the 05-07-2025

To,
The Manager,
All Tea Estates in Assam

Sub: Declaration of rate of interest for the year 2024-25 and Advance Interest for the year 2025-26 and compilation of Annual Return for the period from 01/04/2024 to 31/03/2025.

Sir,

I am directed to say that the Board of Trustees in its meeting held on **02-07-2025** is pleased to declare interest for the year **2024-25 @7.00%** (Seven percent) on the credit balance of members as it stood on 01/04/2024. The Board of Trustees is also pleased to transfer interest income towards contribution to Members Pension Fund @1.67% (One Point Six Seven percent) for the year 2024-25 for payment of Members Pensionary Benefit.

You are therefore requested to compile your 73rd Annual Return (Form No.5) for the period from 01/04/2024 to 31/03/2025 calculating interest @7.00% on P.F. balance of individual members appearing in column 3 of the 73rd Annual Return.

Interest earlier paid in advance, Insurance premium and other advances both refundable and non-refundable deducted from the individual balance may be incorporated in respective column of the return as usual as was done in the previous Return. **The name of the P.F. members should be recorded in the Annual Return as per KYC document such as Aadhaar Card/Voter Card/PAN Card/Bank Pass Book.**

The Return duly compiled as above should be submitted online to the respective Zonal/Inspectorate office alongwith a reconciliation statement **on or before 31/10/2025**. Any delay in submission of Form No. 5 after 31-10-2025 shall attract a fee of Rs.1,000/- (Rupees One thousand) only per day till the date of submission of Form No.5. Please note that the Annual Return with P.F. Members name as per the KYC document will only be accepted.

Further, interest in advance should also be calculated and paid to those members whose membership ceases after 31/03/2025 @ 7.00% on the opening balance as on 01/04/2025.

Yours faithfully,

A. Das
05/07/25

Copy to:

Secretary-Cum-P.F. Commissioner

1. All Members, Board of Trustees, ATEPFO for information
2. All Officers, ATEPFO for information & necessary action.
3. All Employers Union for information
4. All Employees Union for information.
5. System Manager, Computer Cell to upload in the office Website: atppf.nic.in

Secretary-Cum-P.F. Commissioner.